



# ADMINISTRATIVE NOTES



Superintendent  
of Documents

## LIBRARY PROGRAMS SERVICE

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Vol. 8, no. 11

GP 3.16/3-2:8/11

June 1987

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### SOLICITATION OF TITLES NEVER TO BE CONVERTED TO MICROFICHE

The Depository Library Council will continue to collect recommendations from depository librarians of titles which should never be converted to microfiche (see recommendation #12 of the April meeting). Please send these recommendations to:

Diane H. Smith  
C-207 Pattee Library  
University Park, PA 16802

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### DUAL FORMAT TITLES

Recommendation #9 from the spring 1987 Depository Library Council meeting suggests that LPS offer dual format selection for additional titles. So, Council is seeking suggestions. If you have suggestions for additional titles for dual format, please send them by August 31, 1987, to:

Susan E. Tulis  
University of Virginia  
Arthur J. Morris Law Library  
Charlottesville, VA 22901

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### WE THE PEOPLE -- THE CONSTITUTION

1987 is the bicentennial year of the U.S. Constitution, and a number of librarians have inquired whether there will be a new edition to supersede an earlier casebound volume (SuDocs X 92-2:S.Doc.82). A resolution authorizing just such an edition to be printed was agreed to during the 99th Congress. Printing this volume has been delayed until the 100th Congress in order to coincide with the 200th anniversary in September.

The Constitution of the United States of America, Analysis and Interpretation will be distributed by LPS when stock is received. The SuDocs class number will be Y 1.1/3:99-16, and Item 0996-A (P) or 0996-B (MF). For those libraries desiring to purchase the volume, the stock number is 052-071-00674-5 and the price is \$70.00.

## BOUND CONGRESSIONAL RECORD

The Joint Committee on Printing has recently directed GPO to produce more up-to-date volumes of the bound Congressional Record. To comply, the Congressional Printing Management Division is preparing volume 131 first. Thus there will be gaps in depository holdings while volumes 129 and 130 are prepared as time permits.

Last summer, LPS announced in Administrative Notes, Vol. 7, no. 11, July 1986, p. 3, that beginning with volume 129, the bound Congressional Record will be distributed to depository libraries only in microfiche. To forestall confusion, the entire text of that statement is reproduced below.

## BOUND CONGRESSIONAL RECORD

Commencing with volume 129, the bound Congressional Record will be distributed to the depository libraries only in microfiche, with the exception of the index and daily digest volumes. The index and daily digest will be available in both paper and microfiche. (The regional libraries will receive both formats and selecting libraries may only receive the paper or microfiche edition of the index and daily digest but not both).

GPO will not conduct a survey of the above change to only microfiche distribution but will combine selections of item numbers 0993 and 0993-A. The resulting list of libraries will be added to the new item number 0993-D and all the depository libraries will receive the bound Congressional Record volumes, except the index and daily digest, in microfiche. This item number together with item numbers 0993-B and 0993-C will be used to distribute all volumes of the bound Congressional Record starting with and including volume 129.

Volume 128 will continue to be distributed under the item numbers listed below:

ITEM NUMBER	TITLE and FORMAT
0993	Congressional Record (P)
0993-A	Congressional Record (MF)
0993-B	Congressional Record Index & Daily Digest (P)
0993-C	Congressional Record Index & Daily Digest (MF)

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There will be a reminder announcement referring to this topic on the first microfiche shipping list on which volume 131 appears.

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## CONGRESSIONAL RECORD

The status of individual volumes and indices of the Congressional Record is a popular topic on the Depository Library Inquiry Forms. The following answers are thus provided to the depository community:

- 1) Volume 128, no. 15 (Item 0993) is the latest hardcopy issue distributed by LPS. Volume 128, no. 12 (Item 0993-A) is the latest microfiche set. There is more erratic distribution of the microfiche because LPS rejects those sets which fail to meet the quality-control standards.
- 2) The latest index volume (Item 0993-B (P) and 0993-C (MF)) is volume 126. Indications from the Congressional Printing Management Division are that the index to volume 127 will be printed sometime during 1987.

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## MORBIDITY AND MORTALITY WEEKLY REPORT

The Morbidity and Mortality Weekly Report (SuDocs HE 20.7009:, Item 0508-A) has been distributed in hardcopy by automatic mail since early 1985. Recently, however, the Depository Administration Branch inadvertently sent out several issues on microfiche shipping lists. The particular issues in question are on the following lists:

HE 20.7009:35/50	87-165-M
HE 20.7009:35/51-52, 53	87-170-M
HE 20.7009:36/2 and 3	87-163-M

Since the depositories selecting this item have already received the paper copies, they are free to discard the duplicates in microfiche.

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## SAMPLE CORRECTION SHIPPING LIST

In March 1986, the Depository Library Council recommended in recommendation #12, Group I, that the Library Programs Service "develop a standard, easily readable form for class corrections." Rosamond Jacob, a Depository Library Council member and depository librarian from St. Paul Public Library in St. Paul, Minnesota, was instrumental in suggesting a format.

The sample "Correction Shipping List" shown on the next page was tested by five St. Paul area depositories and reviewed by LPS as well. The new format is being provided in advance of its scheduled implementation on July 1, 1987, in order to provide depository libraries an opportunity to evaluate the change. Please let us know if the new format meets your needs by sending your comments, by June 15, to:

U.S. G.P.O.  
 Chief, Depository Administration Branch  
 Library Programs Service (SLLA)  
 Washington, D.C. 20401

CORRECTION

Depository Shipping List No. 86-333-P

Date April 22, 1986 Page 1 of 1

This complete listing is corrections of information on earlier shipping lists.  
PLEASE DO NOT CLAIM THE PUBLICATIONS. The distribution that we received has  
been shipped and stock is no longer available.

<u>OLD CLASS</u>	<u>NEW CLASS</u>	<u>OLD ITEM</u>	<u>NEW ITEM</u>	<u>SL#</u>	<u>TITLE</u>
A 13.92/2:c 81 / prop/v. 1	A 13.92/2:c81 / prop/comm/v.1	80-F		86-648-P	Public Comments and Forest Service Response to the DEIS Proposed Coronado National Forest Plan, v. 1, July 1986
D 101.35:F 59	D 101.35:F 59/2	322-H		86-627-P	U. S. Army Reserve. How to Display the Flag
I 49.2:C 42/3		612-C	612	86-692-P	Chesapeake Bay, Its Beauty and Bounty....At Risk
J 29.2: Su/7	J 29.9/3: 984	717-R-1	968-H-6	85-906-P	Supplement to the State Court Model Statistical Dictionary, 1984
TD 10.2:H 33/2		982-K-1	982-K-2	86-705-P	Hazardous Materials Transportation, July 1986

## NOTES:

A 67.40/2: 986/31 on SL 86-702-P was not distributed. Do not claim.

Export Briefs, Products Sought by Foreign Buyers, July 31-Aug. 6, 1986

4

SAMPLE

## CONSER TABLES

The Depository Administration Branch has received several inquiries about whether CONSER (Conversion of Serials) microfiche published by the Cataloging Distribution Service of the Library of Congress will be depository items. The particular items in question are the 1975-1978 Base Register with 1979-1985 supplements and 1975-1985 cumulative indexes in COM fiche. We have been informed by the Cataloging Distribution Service that these are cooperative publications which must necessarily be sold in order to be self-sustaining. Thus they will not be depository items. As you are aware, LPS already distributes the annual CONSER tables in paper under Item 0815-E, SuDocs LC 30.22::.

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## SLIP LAWS

There are several slip laws (Item 0575, SuDocs AE 2.110:) from the 99th Congress which have not been received in LPS for distribution to depository libraries. These non-receipts are 99-351, 99-432, and 99-514 (Tax Reform Act). To obtain sufficient stock for depositories, the Acquisitions Unit is taking the following steps: contacting GPO's Documents Sales Service to obtain any available stock; sending a Publications Alert form to the Congressional Printing Management Division to assure that sufficient stock is ordered for the future; and sending a SF-1 Requisition to GPO's Customer Services for reprinting adequate quantities of these four laws for distribution.

As you can see, the Library Programs Service must interface with several other GPO operations to ensure that correct quantities of publications are received for shipment. Each one of these steps takes time. We hope to receive the slip laws for distribution by early summer.

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## LIBRARY OF CONGRESS SUBJECT HEADINGS IN MICROFICHE

In Administrative Notes Vol. 7, no. 6, April 1986, p. 4, there was an announcement about the Library of Congress Subject Headings. It was based on information provided by the Cataloging Distribution Service at the Library of Congress that the Library of Congress Subject Headings - Cumulative Microform Edition (SuDocs LC 26.7/2:, Item 0823-A-01) would no longer be sent to depositories because this title was a cooperative publication which must be sold in order to be self-sustaining.

Recently, confusion arose among depositories because LPS received stock for this title and distributed it to depository libraries on shipping list 87-183-M, April 13, 1987, under SuDocs LC 26.7/2:986-4. The Depository Administration Branch has contacted the Cataloging Distribution Service at LC for clarification. The Library of Congress Subject Headings - Cumulative Microform Edition will remain a depository item.

FERC PUBLICATIONS: CLAIM INSTRUCTIONS

Two publications, Federal Energy Guidelines, FERC Reports, (SuDocs E 2.17:, Item 0438-C) and Federal Energy Guidelines, Statutes and Regulations (SuDocs E 2.18:, Item 0438-C-01) are distributed directly to depository libraries from the agency. All claims for missing or defective issues should be forwarded to the following address to expedite processing:

Federal Energy Regulatory Commission  
825 N. Capitol St. NE  
Room 3004  
Washington, D.C. 20425

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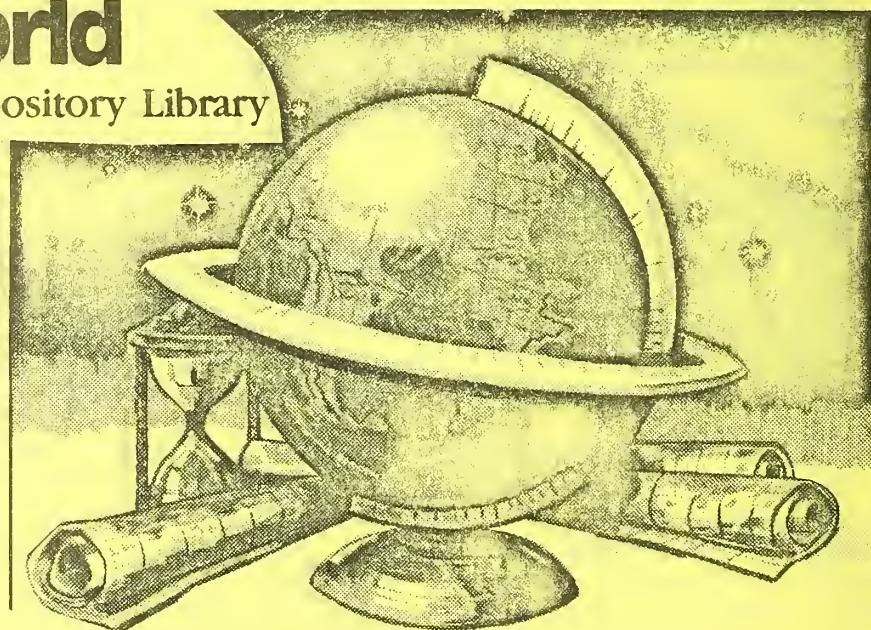
UPDATE: SIC MANUAL

Publication of the revised Standard Industrial Classification (SIC) Manual, SuDocs PrEx 2.6/2:, Item 854-A, is now scheduled for distribution in late July, 1987.

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# Explore the World

...in a **MAP** Depository Library



SUMMARY OF MEETING  
DEPOSITORY LIBRARY COUNCIL TO THE PUBLIC PRINTER  
SAN DIEGO, CALIFORNIA \* \* \* APRIL 1 - 3, 1987

CALL TO ORDER

The Spring meeting of the Depository Library Council (DLC) took place in San Diego, California on April 1-3, 1987. The meeting was called to order Wednesday, April 1 at 8:50 a.m. by Chair Diane Smith in the Stratford Room, Grosvenor Inn. William Sannwald, Director of the San Diego Public Library, welcomed the group to the city and offered his wishes for a productive meeting. The Public Printer, Ralph Kennickell Jr., also extended his greetings. Mr. Kennickell then went on to mention some of the things presently confronting the Government Printing Office (GPO) and ultimately the depository libraries. He stated that GPO is obsessed with the idea of providing adequate information to depository libraries and that GPO considers the Depository Library Program (DLP) an essential ingredient to the democratic process of the United States. The DLP is a definition of the trust the American Government has in its people. He ended by saying he would listen very carefully at this meeting and do what they could. Ms. Smith explained what DLC is and how it works, introduced the Council members, and went over announcements and general procedures.

GOVERNMENT PRINTING OFFICE REPORTS

Don Fosseedal, Superintendent of Documents, greeted the group and then gave a short update of some of the accomplishments in his area, except that of the Library Programs Service (LPS). The sales program had a very good year, making a surplus of \$5.5 million on sales of \$62.9 million. During the first five months of this year, twenty-one out of twenty-four of the bookstores are in the black. The Public Printer is looking at three geographical areas for possible expansions of the bookstores: Portland, Minneapolis/St. Paul, and Indianapolis. The sale of various agency forms last year was good for GPO since there were less titles coming through for GPO to choose to sell.

Jan Erickson, GPO Marketing, described those things her department has been working on: a poster explaining the SuDocs

classification scheme is due out at the end of April; a new series of posters; a slide/tape presentation describing the documents program (they also plan to make a video format); trying to build a rapport between the GPO bookstores and depository libraries: the sales public service announcements have been completed and released to radio and television stations; DLP public service announcements are being worked on, with the shots being done probably in September; and a mailing to increase awareness of DLP to 65,000 libraries.

Mark Scully, Director of the Library Programs Service (LPS), gave an update on their activities. Mr. Scully talked about the time and effort Library Program Service put in to identifying opportunities for cost savings and coming up with the changes needed to produce these cost savings. The measures they have implemented already include, redesignating 968 item classes from hardcopy format to microfiche format, going to an annual item selection cycle, sending the House and Senate calendars in regular shipments rather than first class mail and reviewing their statutory mission to identify discretionary versus mandatory activities. This fiscal review has had good and bad results. Value staff resources were diverted from program activities that would have supported long-term improvements in the DLP. But this self assessment and program evaluation has given LPS a better understanding of their program and greater sense of control in administering that program. As a result, LPS is stronger and better able to handle future challenges.

Joe Cannon, Comptroller of GPO, gave a financial update, beginning with an overview of the budget formulation process at GPO and explaining how the specific steps in the process affect the DLP. The formulation process will begin in May with a call for the GPO managers' budget requests for FY 89. A proposed budget is drawn up for the Public Printer to approve. This goes to the Office of Management and Budget to be incorporated into the President's budget, submitted to Congress in January 1988. GPO also has to prepare submissions of their budget request for the House and Senate Legislative Branch Appropriations Subcommittees. Each committee eventually reports on their version of the budget bill for floor action in each chamber. If there are differences, a conference committee is established to resolve these differences. Once resolved, the budget bill goes to the President for his signature.

GPO was directed to provide hardcopy to those libraries that want it and that is their intention. As a result of

this, GPO amended its original FY 88 request of \$24.5 million by an additional \$2 million: \$1.2 million for hardcopy of dual format titles and \$800 thousand for the pilot project program. GPO considered asking for a supplemental for FY 87, but due to the decline in the number of publications being distributed, GPO figured they had sufficient funds. To illustrate this fact, it was pointed out that in January 1986 over two million publications were distributed (in both hardcopy and microfiche). In January 1987 that figure was less than one million. The FY 88 budget request also includes eleven additional staff positions: three for the Micrographics Section, three for the Cataloging and Classification Section, and the remaining five for the pilot project.

#### FALL '86 RECOMMENDATIONS

Mark Scully summarized GPO's responses to the Fall '86 DLC recommendations. The comments that resulted were as follows:

- a. What constitutes a map depository library? Does a federal depository library that selects one category of maps qualify as a map depository library?
- b. Recommendation 3 dealt with section 4-5 of the *Guidelines for the Depository Library System*. It was suggested that depository libraries focus on selecting what is needed as opposed to a minimum number of available item numbers. Concern was expressed about the phrases found in the response, "inordinately low", "demonstrable efforts", and "local area". Does the wording in the response provide sufficient guidance to depository library inspectors?
- c. GPO is still pursuing the inclusion of EEOC decisions on microfiche for the depository library program. Libraries are to be surveyed about the current decisions and retrospective decisions.
- d. The discussion of recommendation 5 revealed that SOD-13 is being followed for physical format only. LPS plans to get feedback from the depository community as they start converting to microfiche those publications falling into DoD class "handbooks, manuals, and guides." It was suggested that if a publication is

converted to microfiche, it should be for sale in hardcopy.

e. GPO plans to have a presentation at the October '87 meeting giving details and perspective on the requirements and applications of a database management system for GPO. No timeframe is established for such a system. Even though the Public Printer has given his support to automation, there is always the possibility that funds will not be available.

f. GPO General Counsel provided a long response on allowing regional libraries more flexibility. Mark Scully would welcome all proposals that are in strict accordance with this response to help the regionals out.

g. GPO Cataloging will look into the possibility of including in the cataloging record the volume and issue number of a publication when a classification change was made.

h. The response to recommendation 8.2a states that the filing of the microfiche diazo collection was completed in December 1986. This is the microfiche collection within the Cataloging and Classification Branch. The silver halide and second generation microfiche collection within the Depository Administration Branch is still not filed.

#### JCP UPDATE

Tony Zagami announced that Frank Annunzio is the new chairman of the Joint Committee on Printing (JCP), Wendell Ford is vice-chairman, and Al Gore, Jr. and Leon Panetta are newly appointed members. The JCP organizational meeting was scheduled for April 9 and some possible agenda topics are: 1) sale of publications in electronic format, 2) the dual-format issue, and 3) work of the ad hoc committee.

Bernadine Hoduski reported that March 18 was Cynthia Bower's last day as an intern at JCP. Ms. Bower had been looking into the area of acquisitions and fugitive documents. Her study points to some interesting conclusions; nonetheless, it is not ready for public review. JCP has been working with GPO

Marketing to update the Federal Depository Libraries directory--title, colors and informational format have been changed. The Ad Hoc Committee has completed its report to the JCP. Basically the nine page report suggests that Congress be asked for funds to set up a pilot project office at GPO and that they start with a mini-pilot. It is still possible to submit proposals for pilot projects.

#### INFORMATION TECHNOLOGY PRESENTATION

Margaret Mooney of California--Riverside described how her library has automated its US depository item numbers file, utilizing dBASE III database management software with an IBM-PC and a 10Mbyte hard-disk. (N.B.: this project has been described in "Administrative Notes," (November 1986), vol. 7, no. 18.)

Emma Lou Sederholm of News Log International, Inc. reported on transportable data-base technology. This technology uses a printed paper card to distribute machine-readable digital data and information. These cards are generated by a laser-optical recorder and scanned by a reader which interfaces with any mini, micro, or mainframe computer. Although this technology is slower than electronic dissemination, it has lower telecommunications costs, and the user has the physical control of the information.

#### MICROFICHE ISSUES

The remainder of the day was an open forum to discuss microfiche issues. The major topic of discussion was the list of 500 items that should always remain in paper. The response to Recommendation 15, October '86, indicates that GPO probably will not need this list prior to September 30, 1987, but it could be needed after that date. There is still a lot of concern being expressed about this issue--whether 500 is a concrete figure, whether Council should give GPO a list of those items already submitted from the depository community, whether this list should be prioritized, and whether Council should give GPO specific items or general guidelines.

Another microfiche issue pointed out over and over again was that microfiche copies of publications never make it to depository libraries. Specific examples cited were

congressional hearings, GAO reports and publications listed in American Statistics Index.

The problem of lack of timeliness of microfiche was still another issue. It appears that a lot of microfiche is batched for conversion and thereby delayed in distribution. Mark Scully said that he would look into the possibility of having a greater portion of microfiche received more quickly by libraries. This action would make microfiche more acceptable to depository libraries.

Before adjourning for the day, Ms. Smith invited all attendees to a reception at Garcia's Restaurant. This reception was sponsored by the California Library Association, Government Publications Chapter with support provided by University of California--San Diego Library, San Diego State University Library, ALA-GODORT, and a number of individual librarians from California.

#### Meeting Convened, Thursday

The meeting resumed at nine in the morning with an open forum to discuss other areas of concern.

Maps: Frank Ousley, USGS, began by describing various USGS map activities:

- developing a series of PSA's for outdoor magazines
- planning to do single sheet indexes to complement the book catalogs for states; single sheets serve as an introduction to the book catalogs
- reviewing prices of published maps, digital cartographic data, and discount programs
- working to resolve the problems with the map shipping lists by the October DLC meeting
- responding to the problem of missing maps as a result of the consolidation of distribution points
- moving to alleviate the problem of maps not being listed in the Monthly List of New Publications.

Claims: There is still a problem with the fulfillment of claims, especially on the west coast. In fact, it is possible for the supply of claims copies to be exhausted before libraries on the west coast have even received their shipments. GPO only keeps twenty copies for claims and occasionally they do not

even have twenty copies. Questions were raised as to whether or not twenty copies are sufficient and whether there was a way of holding some claims copies for west coast libraries. GPO did say that there was a backlog in filling microfiche claims due to a position vacancy.

**Rainchecks:** As of March 1, 1987 there were 1,240 outstanding rainchecks. An updated status of rainchecks has been issued in "Administrative Notes," vol. 8, no. 7, April 1987. Problems still exist from the last list--there were items listed as being fulfilled that some libraries have still not received, and some items were rainchecked, but did not appear on the list.

**On-demand program:** Operational but not widely publicized, the program includes most publications distributed since 1980. Contact GPO Sales direct to find out exactly what is available.

**PRF:** There are publications listed in PRF with SuDocs numbers but have never been distributed.

**JCP Guidelines:** JCP has issued another draft of their "Guidelines" for providing federal government publications to depository libraries. These guidelines are designed to go out to printing and publishing offices in all agencies. JCP welcomes any comments about the guidelines.

**PANEL DISCUSSION: "DEPOSITORY LIBRARY OF THE FUTURE"**

Four Individuals addressed future developments in the depository library system. First, Ms. Bernadine Hoduski argued that electronic dissemination of information is the way to go. Such service to depository libraries would expand the number of libraries being served and the quality of that service itself. She criticized the "librarian's mentality" that too often neglects the straightforward needs of the patron.

Second, Patricia Inouye (University of California - Davis) suggested that GPO include in the depository library program agency documents already in machine readable format. Alternatively, GPO might distribute agency databases in an on-line format. Still a third possibility would be for GPO to create and disseminate its own data in all formats. In whatever case, a variety of formats would be needed. The role of the

librarian, according to Ms. Inouye is increasingly one of the "information facilitator"--one who not only finds information but who orders and compiles it to the patrons' needs.

Third, Dr. Alan Sweedler, a professor of Physics at San Diego State University, described the librarian as a key to successful research. He listed three needs of users: 1) a well-informed, efficient, real-live librarian; 2) the actual materials required for research (as opposed to simply the list of sources or a bibliography); and 3) hard copy rather than a computer screen of information. He doubts electronic information is the panacea others make it out to be. He argues that the difficulty in getting on a terminal, computer down time and the incongruence between the availability of the data and sources and the quality of their analysis all detract from computers' cure-all image.

Bruce Morton of Montana State University, suggested that librarians start thinking in terms of government *information* and not merely government *publications*. The government is an authoritative source for more than it publishes in paper. Distribution of all this data (in any format) would be neither fiscally feasible nor organizationally practical for either the government or depository libraries. He maintained that government information should be thought of as a national resource, and like other national resources correspond to a price which the public and the libraries must show a willingness to pay. The demands on a depository library have evolved from those at the system's foundation. Is it realistic for depository libraries to be complaining about getting every fugitive document not the system, when the regional libraries are already complaining that they cannot handle the proliferation of materials coming forth? In the future predicted by Mr. Morton, there would be less direct depository supplies of documents. A certain core collection would be required at all depositories--non-selective and mostly in microfiche. The remainder of government information would be available from a clearinghouse, similar to the on-demand program in GPO Sales or NTIS. Undeposited items would be purchasable. Electronic information would best be offered for sale by commercial sources at substantial price reductions for depository libraries.

Meeting Convened, Friday

The meeting resumed at 9 a.m. with the presentation of Council's recommendations. The fourteen recommendations were read, modified and voted upon by roll call. All recommendations passed except number 8, which was tabled.

Two subcommittees have been set up to deal with lingering issues. Recommendation 9 suggests that the LPS offer dual format selection for additional titles. A subcommittee, chaired by Susan Tulis will be identifying suitable titles. Other members on the subcommittee are Sandy McAninch, Peggy Prudden and Carol Collier. The other subcommittee, chaired by Clyde Hordusky, will be compiling a list of 500 items to remain in paper. Roz Jacobs, Elizabeth Lang and Vicki Phillips comprise the remainder of this subcommittee.

Vicki Phillips and Carol Collier were nominated for chair-elect. Ms. Phillips was elected and Roz Jacobs was appointed secretary.

Don Fosseadal presented certificates of appreciation to the outgoing members of the council. He reminded people that the fall meeting will be in Washington D.C. and announced that the Spring meeting will probably be in Charleston, S.C.

The meeting was adjourned at 11:07 a.m.

Respectfully submitted,

*Susan E. Tulis*

Susan E. Tulis  
Secretary

APRIL 1987

1. The Depository Library Council wishes Parker Covington the best in his new job and thanks him for his years of work in Library Programs Service.

2. The Depository Library Council commends the Library Programs Service in the prompt distribution of the Tower Commission report and encourages the same alacrity in distribution for future newsworthy publications. Council also commends the Library Programs Service for Administrative Notes, v. 8, n. 4, which contains the "Required Documents for Depository Libraries" list and the statistical questions requiring data for the 1987 Biennial Survey. This information is very helpful in the proper management of depository libraries.

3. The Depository Library Council recommends to the Public Printer that Section 4-5 of the Guidelines for the Depository Library System be changed to read "Depository libraries, either solely or in conjunction with neighboring depositories, should make demonstrable efforts to identify and meet the Government information needs of the local area," and that the Instructions to Depository Libraries provide an adequate definition of "demonstrable efforts," and reflect the importance of a written collection development policy.

Rationale: The Depository Library Council agrees that the Inspection Team's proposed wording, along with suggested changes to the Instructions, will better serve the various types of libraries in the Depository Library system and their service communities.

4. The Depository Library Council is pleased that the Library Programs Service is splitting out the top 20 problem item numbers. After the List of Classes with the item number index becomes available, Council recommends to the Public Printer that the Library Programs Service resurvey the depository community for identification of additional problem item numbers.

Rationale: Very few libraries responded to the call for a list of problem item numbers, in large part due to the inability of libraries to easily identify all the classes attached to an item number.

5. The Depository Library Council recommends that the Library Programs Service analyze the claims fulfillment situation and report back at the October Council meeting.

Rationale: It appears that there are insufficient copies for claims, given the present number of depository libraries, and no consistent causes have been determined to explain the problem. A problem also exists since the claims supply may be exhausted before Western libraries have received their shipments.

6. The Depository Library Council recommends to the Public Printer that he form a committee with representatives from GPO, Depository Library Council, JCP, and the Census Bureau to study and make recommendations concerning the format and the distribution of 1990 Census data.

Rationale: Council feels that such data is important and that appropriate planning for its timely distribution is essential. At the midwinter meeting of ALA such a committee was suggested by the Government Documents Round Table.

7. The Depository Library Council commends GPO for pursuing the possibility of offering its OCLC archival tapes for sale. The Depository Library Council recommends that the Public Printer proceed with the remaining "technical and procedural details" to make these current and retrospective tape files available for sale through either GPO or LC.

Rationale: Since the Library of Congress currently sells only 23 subscriptions to the USMARC tapes, the interest expressed by the respondents to the Depository Library Council survey (vol. 8, n. 5, Administrative Notes) represents a substantial increase in the potential market for either GPO or LC. (Survey interest: 60 current subscriptions, 50 retrospective files.)

8. The Depository Library Council recommends to the Public Printer that in contracting for the procurement of microfiche for distribution to depository libraries of materials originally produced in paper by GPO, GPO's own tapes be the source for the generation of computer-output microfiche (COM).

Rationale: Creation of microfiche masters through the use of computer tapes prepared by GPO for the production of paper copies would result in more timely, better quality, and more accurate microfiche products for distribution to depository libraries. The current practice is to produce such masters from paper copy instead of going directly to microfiche from computer tape.

9. The Depository Library Council recommends to the Public Printer that the Library Programs Service reinstate complete compliance with SOD-13. The Council also recommends that the Library Programs Service offer dual format selection for additional titles. A subcommittee within Council will help in identifying suitable candidates.

Rationale: Council feels SOD-13 has proven to be the best guideline to judge the suitability of items for conversion to microfiche. More titles offered in dual format would reduce demand for paper copies, resulting in cost savings.

10. The Depository Library Council (DLC) recommends that the Public Printer ask the Library Programs Service (LPS) to investigate generation of shipping lists using microcomputer technology. Further, the DLC recommends that these computer-generated shipping lists be produced in a printed format which can be effectively scanned and read by machine. In addition, timely cumulations of the shipping lists should be made available in machine-readable form. LPS should distribute to all depositories appropriate documentation on how the printed shipping lists can be optically scanned, and how the machine-readable cumulations of the shipping list can be obtained and read.

Rationale: The data processing capabilities of a microcomputer will increase productivity at LPS and result in more accurate shipping lists. The ability to create machine-readable records at the local level will increase

productivity in the depositories, and improve public service and promotional activities, as well. The cumulative, machine-readable shipping list file will serve to provide a quick and easy reference to items which have been shipped, long before they appear in the Monthly Catalog.

11. The Depository Library Council recommends to the Public Printer that GPO resume regular meetings of the Depository Study Group.

Rationale: The Depository Library Council supports GPO initiatives in long range planning.

12. In view of the response to recommendation #15 from the Fall 1986 Meeting, the Depository Library Council will continue to solicit through Administrative Notes additional input from the depository library community concerning items which should always remain in paper.

Rationale: "It is highly unlikely that the list would be needed by GPO prior to September 30, 1987. After that date, however, it would be most helpful if Council were prepared to produce the list on 30-days notice from GPO. Should a need for the list arise and a list is unavailable from Council, GPO would have to proceed unilaterally in selecting more titles for microfiche conversion." (DLC Recommendations and Responses, April, 1987, no. 15)

13. The Depository Library Council expresses its appreciation to Dave Brown for all his work in preparing for this meeting.

14. In order to provide depositories government information in the format most appropriate for their user communities, the Depository Library Council recommends to the Public Printer that adequate annual appropriations be requested from Congress.

Rationale: The Council feels strongly that depositories should be able to choose the format in which information is distributed to their libraries to best serve their clientele.

## COUNCIL VOTING RECORD

RECOMMENDATION	1	2	3	4	5	6	7	Table 8	9	10	11	12	13	14
Collier	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
Dickinson	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
Eisenbeis	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
Harvey	A	A	A	A	A	A	A	A	A	A	A	A	A	A
Hordusky	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
Jacob	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
Lang	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
McAninch	Y	Y	Y	Y	Y	Y	Y	N	Y	Y	Y	Y	Y	Y
Phillips	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
Prudden	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
Raum	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
Tulis	Y	Y	Y	Y	Y	Y	Y	N	Y	Y	Y	Y	Y	Y
Veatch	Y	Y	Y	Y	Y	Y	Y	N	Y	Y	Y	Y	Y	Y
Walter	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
Smith	/	/	/	/	/	/	/	/	/	/	/	/	/	/
TOTAL														
yea	13	13	13	13	13	13	13	10	13	13	13	13	13	13
nay								3						
absent	1	1	1	1	1	1	1	1	1	1	1	1	1	1
abstention														

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